**ESCROW ORDER FORM**

**SECTION 1**

**Name of Firm or Person(s) delivering funds to be held in escrow:**

**Email Address:       Phone Number:**

**Name of Firm/ or Person referring transaction to Investors Title:**

**Transaction/ Party Information**

**Buyer(s) Name:       Buyer(s) Email:       Buyer(s) Fax#:**

**Buyer Counsel Name:       Buyer Counsel Phone #:** **Buyer Counsel Email:**

**Seller(s) Name:       Seller(s) Email:       Seller(s) Fax#:**

**Seller Counsel Name:       Seller Counsel Phone #:       Seller Counsel Email:**

**Amount of Funds to be delivered to ITIC for escrow: $**

**Method of Delivery of Escrow Funds: Wire:**  **Check**  **ACH Deposit via link on** [**invtitle.com/escrow**](https://www.invtitle.com/escrow)

**Purpose of Escrow:** **Earnest Money**  **Other**  **(If other, state general purpose)**

**TAX ID # of person or entity receiving escrow interest:**

**Transaction insured or to be insured by Investors Title? Yes** **No** **Undetermined** **N/A**

**SECTION 2**

**SECTION 3**

**Required Documentation:**

**Signed Escrow Agreement/Addendum**

**Purchase Contract (Earnest Money Only Transactions)**

**Indemnity Agreement (If applicable)**

**W-9 (Ensure that your W-9 is the most recent version available at** [**IRS.gov**](https://www.irs.gov/)**, has a visibly written signature, and is dated within the past 18 months)**

**PLEASE DELIVER ESCROW FUNDS WITH ORDER FORM AND REQUIRED DOCUMENTATION**

**DOCUMENT DELIVERY FUNDS DELIVERY**

**Email:** [commercialescrow@invtitle.com](mailto:commercialescrowservices@invtitle.com) **1. Electronic ACH through** [**invtitle.com/escrow**](https://www.invtitle.com/escrow)**.**

**Fax: 877-711-3185  2. Wire through instructions provided by escrow team.**

**Overnight: Investors Title Insurance Company  3. Earnest money check delivered by overnight carrier.**

**Attn: Commercial Escrow**

**121 North Columbia Street**

**Chapel Hill, NC 27514**